

# Employment Opportunity

The Cambridge School



---

Position Title    **Literacy Specialist**

---

Location        The Cambridge School, San Diego, California

---

Reports To     Student Support Services Director

---

Job Type        Part - Time or Full -Time Position

---

Salary Range    \$30,000 - \$40,000 for Part-time, depending on experience

---

## About The Cambridge School

If you're looking for a meaningful vocation that seeks to form young people to live flourishing, eudaemonic lives while collaborating with thoughtful, mission-focused colleagues in an intentional community of faith and learning, The Cambridge School in beautiful San Diego, California, might be just the place for you!

We are a JK-12th grade Classical Christian school that is 18 years old and thriving. We are committed to equipping students to think well, love rightly, and live wisely through an educational model that is rooted in historic Protestantism and the best of the classical tradition. Our mission embodies a dedication to shaping students' affections towards the true, good, and beautiful by providing them with an education that is formative and not merely informative. While this is no easy task in our day and age, together we are faithfully seeking to cultivate wisdom and virtue in our students through our academically-vigorous and spiritually-robust community of faith and learning. If this resonates with you, please go to our school website at [www.cambridgeclassical.org](http://www.cambridgeclassical.org) to learn more and apply!

## Position Overview

---

We are looking for an experienced Literacy Specialist who shares our Christian classical commitments and has a background in working with students who have learning disabilities. The ideal candidate will be an enthusiastic and thoughtful educator capable of engaging grammar school students in meaningful Structured Literacy (Orton-Gillingham) instruction in small groups as well as one-on-one settings. The candidate will use a Structured Literacy approach to address difficulties with reading, spelling, and writing. Additionally, the ideal candidate will assist upper school students in reading comprehension by teaching reading comprehension strategies.

## **Essential Duties and Responsibilities**

---

- Works with students one-on-one and in small groups to provide early intervention and remediation for reading, spelling, and writing difficulties.
- Administers and interprets assessments to screen for potential learning disabilities, gather baseline data, and monitor progress.
- Collaborates with both teachers and parents to support students with the content of the phonics, spelling, literature, and writing curricula as needed.
- Provides feedback about student progress, recommendations about how to support students, and supplemental resources for at-home practice.
- Works closely with the director of Student Support Services to set up accommodation plans for students with language-based learning disabilities and to plan remediation for these students.
- Participates on the assessment team for new applicants in kindergarten.
- Coordinates support for families of incoming junior kindergarteners, kindergarteners, and first graders and works with some incoming students one-on-one to provide appropriate support as needed.

## **Requirements**

---

- Bachelor's and Master's degrees
- Thorough knowledge of learning disabilities as well as experience working with students who have learning disabilities like dyslexia and dysgraphia
- Training in and experience providing Structured Literacy (aka Orton-Gillingham) instruction
- Familiarity with the basics of early child development
- Demonstrates experiential wisdom and discretion in handling sensitive conversations
- Good interpersonal, written, and oral communication skills
- Proven success in working collaboratively and communicating effectively with students, parents, and teachers
- Alignment with our school's statement of faith and commitment to the school's mission, vision, and values

---

## **How to Apply**

Interested candidates are invited to send a letter of interest, resume, and references to [careers@cambridgeclassical.org](mailto:careers@cambridgeclassical.org).

*The Cambridge School is an equal opportunity employer and welcomes candidates from all backgrounds who agree wholeheartedly with our Statement of Faith and our articulation of our mission.*

---