



# THE CAMBRIDGE SCHOOL

## ADMINISTRATOR REFERENCE FORM

### To the Parent:

**Please complete the top portion of this form and give to your child's current principal, headmaster or guidance counselor along with a stamped envelope addressed to The Cambridge School, P.O. Box 720508, San Diego, CA 92172.**

Name of Applicant: \_\_\_\_\_ Current Grade: \_\_\_\_\_

Administrator Name: \_\_\_\_\_ Specific Title: \_\_\_\_\_

School Name: \_\_\_\_\_ School Phone: \_\_\_\_\_

### Please read and sign the statement below:

My child is an applicant for admission to The Cambridge School. I acknowledge that I waive my right to read the confidential teacher recommendations and the school report.

Name of Applicant's Father/Guardian \_\_\_\_\_ Phone: \_\_\_\_\_

Signature of Applicant's Father/Guardian \_\_\_\_\_ Date: \_\_\_\_\_

Name of Applicant's Mother/Guardian \_\_\_\_\_ Phone: \_\_\_\_\_

Signature of Applicant's Mother/Guardian \_\_\_\_\_ Date: \_\_\_\_\_

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### To the Administrator:

The above named student has applied to The Cambridge School, which is a classical school with an accelerated academic pace and an emphasis on faith and character. With this in mind, please complete the form below and return directly to the school. This recommendation will remain confidential and will not become part of the student's permanent academic record. We sincerely appreciate your cooperation and candor in assessing the student named above. **Please note that this student's application will be considered incomplete without this form.** Your prompt response would be greatly appreciated.

Please mail this form to:

**The Cambridge School  
P.O. Box 720508  
San Diego, CA 92172  
Attn: Admissions**

On what date did the student enter your school? \_\_\_\_\_

How long have you known the student? \_\_\_\_\_

Please circle the most appropriate response:

	<u>Below</u> <u>Average</u>	<u>Average</u>	<u>Above</u> <u>Average</u>	<u>Outstanding</u>
Academic potential	1	2	3	4
Academic motivation	1	2	3	4
Attendance	1	2	3	4
Conduct	1	2	3	4
Respectfulness	1	2	3	4
Overall Recommendation	1	2	3	4

1. How does this student relate with his/her peers and staff members in your school? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

2. Have the parents been supportive of your school and its policies? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

3. Has the applicant ever been referred to you for any disciplinary problems? If so, please explain. \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

4. Has this student ever been referred for evaluation by an educational psychologist or learning specialist? If so, please explain: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

5. Please provide any other information which you feel will be useful in our assessment of this student.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please indicate your level of recommendation regarding this student's admission to an academically rigorous and spiritually robust school:

Enthusiastically     Strongly     Fairly Strongly     With Reservation     Do Not Recommend

Administrator Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*Thank you for taking your time to complete this reference form. We appreciate your input.*